

WAKEFIELD HIGH SCHOOL

Dual Enrollment Early Release Request 2020-2021

Students wishing to take a course through another institution of learning (Approved local colleges/universities, etc.) should schedule an appointment with their assigned counselor to get more details. Students may earn high school and college credit upon successful completion of the course. Applications for **Early Release for Dual Enrollment/CTE** should be turned into your counselor in Student Services

Are you registered to participate in the Virtual Academy? Yes No

CHECK ALL THAT APPLY (periods requesting to Early Release):

Fall Semester: ___ 3rd Period ___ 4th Period

List Courses you wish to drop from the Fall Semester

Course: _____

Course: _____

**If requesting Early Release for Dual Enrollment, documentation of dual enrollment must be attached to the application in order to be considered for Early Release (no exceptions).* The Required Documentation is a copy of the schedule of enrolled courses. If requesting Early Release for a CTE Internship, please complete the information below.*

The parent's and student's signature below verifies the understanding of the following statements: Early Release is a privilege given to Seniors and Juniors enrolled in Wake Tech CCP by the principal and is designed to give students the opportunity to leave school early in order to report to work or to a designated responsibility. The student must agree to the following terms:

1. It is the student/parent's responsibility to contact any appropriate college/university/ admissions office to determine that this request will not affect the student's admission.
2. The student must **immediately** inform his/her counselor if him/her drops/withdraws from a CCP Course.
3. The student agrees that this is a privilege and is subject to revocation.
4. The student agrees to leave campus immediately once they have completed the last scheduled class. (Failure to leave campus will result in the revocation of the early release pass.) The student and parent/guardian understand that the school is not liable for the student when he/she leaves campus for early release.
5. The student waives the right to take a full schedule and has determined with his/her counselor that he/she will be able to fulfill ALL graduation requirements with early release.
6. All athletes must pass **3 classes** each semester in order to obtain academic eligibility. The student is aware of any potential college/university admissions policy regarding early release.
7. Students on an early release schedule forfeit the privilege to attend school events that occur during the school day after the early release student's scheduled classes have ended (this includes, but is not limited to, Pep Rallies, Honor Roll celebrations, etc.).

I hereby request permission for my son/daughter, _____ to have the following periods of release time for the 2020 – 2021 school year. ***Students may have a maximum of 2 release periods per semester.***

Parent's Name

Parent Signature

Date

Student #

Student Signature

Date

Parent Contact (*email and phone number*)

COUNSELOR REVIEW

My signature verifies that I have reviewed this student's record, have met with the student, and have communicated with his or her parents and have reviewed the conditions associated with promotion/graduation. This student is on track for graduation.

Counselor Name

Counselor Signature

Date

Approved ___ **Denied** (Explain : _____)

ADMINISTRATOR REVIEW

Administrator Name

Administrator Signature

Date